

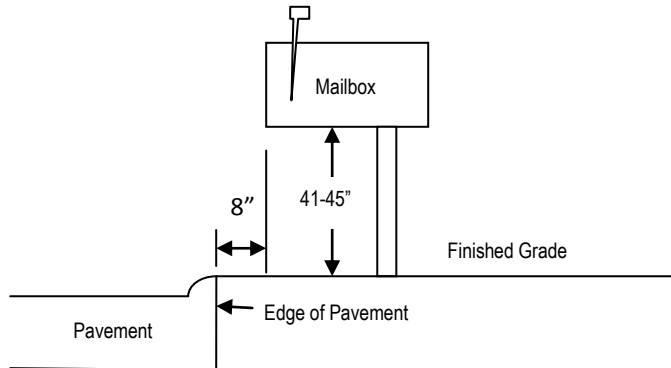


Mailbox Installation Guidelines

The following United States Postal Service guidelines apply to the installation of your rural style mailbox on a post in front of your home.

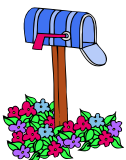
The bottom of the mailbox should be between 41-45 inches above the ground. The front of the mailbox should be eight (8) inches in from the back of the curb or edge of the road or shoulder.

Example



- Posts should be 4 x 4 inch wood post or a two inch, thin wall, steel pipe.
- Not acceptable are mailboxes closer than eight (8) inches or protruding into the street. Also not acceptable are posts larger than 4 x 4 such as railroad ties. Masonry or Brick Pier Mailboxes require a separate procedure prior to installation (see attached).
- The number on your mailbox should be at least 1 inch high.
- Mailboxes must be on the right-hand side of the road and in the carrier's direction of travel in all cases.
- A mailbox with a lock must be a model that is USPS approved by the Postmaster General, with a slot large enough to accommodate your daily volume of mail.
- Advertising on a mailbox or its supporting post is prohibited.
- You may attach a receptacle for newspaper delivery to the post of a curbside mailbox as long as it doesn't:
 - Touch or use any part of the mailbox for support.
 - Interfere with mail delivery, obstruct the view of the mailbox flag, or present a hazard to a mailperson or vehicle.
 - Extend beyond the front of the mailbox when the box door is closed.
 - Display any advertising, except the publication's title.
- It is your responsibility to ensure a clear path to your mailbox so that carriers can safely and efficiently deliver the mail.
- If installed properly and the mailbox is damaged by Township snow plowing equipment, you will be reimbursed \$25 toward the mailbox & post. If a mailbox does not conform to the above guidelines, the Township will not be held responsible. You will not be reimbursed for damage received by snow discharging from the snow plow. The form to request reimbursement for damage to your mailbox can be found at: <http://www.lowernazareth.com/forms.php>.

A few landscaping notes:



- In Lower Nazareth Township, roadside swales may exist along the front of your property. Installation of landscaping materials around mailboxes will inhibit the designed function of roadside swales or inlets, and could redirect the water to an area where it doesn't belong or prevent water from properly draining from your driveway.
- Be observant of the height of your plants - don't plant anything that could cause a visibility problem for someone entering or exiting your driveway.